

AccessPay

Participation Request Form

Please complete this form and return it to AccessPay with supporting documentation relevant to your payment requests.

Transcriber's Note: Information to be filled in is indicated by underscores. Check boxes are indicated by square brackets enclosing an underscore .

Personal Details

Title:

Mr

Mrs

Ms

Miss

Surname: _____

Given Name(s): _____

Date of Birth __/__/____

Residential Address

Number & Street: _____

Suburb: _____

Postcode: _____

Postal Address

(if different from Residential Address)

Number & Street: _____

Suburb: _____

Postcode: _____

Contact Details

Work phone: _____

Home phone: _____

Mobile phone: _____

Email: _____

Employment Details

Employer: _____

Position: _____

Status:

Full time

Part time

Casual

Payroll number: _____

Date to begin salary packaging

Next pay

OR

Date: __/__/____

Additional Questions

Are you provided with a company vehicle?

Yes

No

Do you have private health insurance?

Yes

No

If **Yes**, does it include hospital cover?

Yes

No

Do you have an Education Debt? (e.g. HELP)

Yes

No

Do you receive income support?

Yes

No

Do you pay or receive child support?

Yes

No

Security Question

To help us identify you when you contact us, please choose an authorisation question and provide an answer.

Name of your first pet?

Name of your best friend?

Name of the suburb of your first home?

Name of the first company that employed you?

Mother's maiden name?

Answer: _____

Identifying Document

Please specify which document and supply the corresponding document number.

Australian Driver's Licence

Australian Proof of Age Card

Australian Passport

Other Passport Please specify country of issue: _____

Document number: _____

General Enquiries

Please indicate how you wish to be contacted for general enquiries. You can select more than one box.

Home phone

Work phone

Mobile phone

Email

Post

Nominate an Authorised Representative for your account (optional)

I hereby authorise _____

who is my _____

to discuss my salary packaging arrangements on my behalf.

I have read, understood and agree to the AccessPay Privacy Policy (accesspay.com.au/privacy) and Website Terms of Use (accesspay.com.au/termsfuse) and consent to AccessPay collecting, using and disclosing my personal information in accordance with these policies.

AccessPay

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accesspay.com.au